

Horning Primary School

BreakfastClub Prospectus

WELCOME!

Mornings can be busy – we're here to help.

Our Breakfast Club offers a safe, friendly and relaxed start to the day for children attending Horning Primary School.

Children can enjoy breakfast, spend time with friends and take part in fun activities before heading to class feeling happy and ready to learn.

We look forward to welcoming your child!

"A caring, fun, and engaging environment after school can make all the difference to a child's happiness, well-being and confidence."

OUR WRAPAROUND CARE: WHAT WE OFFER

- We create a warm and secure space where children can relax, play and grow at their own pace.
- Our range of fun, engaging activities is designed to suit each child's unique interests, ensuring there's always something exciting to explore.
- We ensure a caring, respectful atmosphere where children and staff build strong, supportive relationships.
- Our inclusive approach encourages positive behaviour, making sure every child feels valued and included.
- With both active play areas and quiet spaces to unwind, your child can choose how they want to spend their time. For more information about our Breakfast club service, please contact the school office at office-horning@aimfederation.org

"Our wraparound care ensures children have a happy and engaging start and end to their school day, supported by dedicated staff."

OUR CONTACT DETAILS

Our Breakfast club provision operates during term time and is available exclusively for children attending our school as part of the AIM Federation of Schools. The AIM Federation Board of Governors oversees the governance of all our schools, ensuring consistent quality and care.

Our Breakfast Club is located at Horning Primary School, offering a convenient and safe environment for your child.

Contacting us:

Should you need to reach our Breakfast club provision, please contact the school and follow the phone prompts to select the appropriate option.

In Case of Illness:

If your child becomes unwell during their time with us, we will get in touch promptly to arrange collection. As part of our registration process, we seek your consent to contact a doctor or take your child to hospital should we be unable to reach you in an emergency.

Emergency Procedures:

In the unlikely event of an emergency evacuation, our designated assembly point is the school field.

Contact us:

Horning Primary School
School Road
Horning
NR12 8PX

📞 01692 630470
✉ office-horning@aimfederation.org

BREAKFAST CLUB

We offer Breakfast club from 7:45am - 8:35am

- School age children £4.00
- Preschool children £4.50

Children arriving before 8:15am will enjoy a healthy breakfast of toast and cereal, giving them the energy they need for the school day ahead. There's a relaxed atmosphere where children can chat with friends, read, or finish off any homework, setting them up for a smooth transition into the school day.



ACTIVITIES TO LOOK FORWARD TO

At Breakfast club, we provide a variety of activities to ensure every child enjoys their time outside the classroom.

- Creative Arts & Crafts: Let their imagination run wild with painting, drawing and crafting.
- Cooking & Baking: From simple recipes to delicious treats, little chefs will love getting hands-on with some of our amazing recipes.
- Sports & Outdoor Play: There's plenty of time to burn off energy with outdoor play, organised games and sports.
- Board Games & Puzzles: A great option for those who love a challenge or prefer a quieter moment.
- Reading & Storytime: A cozy corner for reading and storytelling with friends.
- Construction Play: Whether it's LEGO or other building materials, children can work together to create something amazing.

Why Choose Us?

Our breakfast club isn't about more school – it's about having fun, exploring new activities, and making friends. We offer children the chance to play, create, and relax in a way that suits them. Whether your child wants to run around outside, get creative indoors, or just chill with their friends, they'll find something they love at our clubs.

CHILD LED PLAY

Children are given time to choose their own activities, fostering independence and creativity. Options might include:

Children can explore imaginary worlds and scenarios, encouraging creativity and social development.

Blocks, Lego, or other materials are available for children to build and create, enhancing spatial awareness and motor skills.

Access to outdoor areas where they can run, explore nature, or use play equipment. Outdoor time is often child-led to let them explore freely.

SOCIAL AND EMOTIONAL SUPPORT

Staff create an environment where children feel secure, supported, and able to express themselves.

Children are encouraged to form friendships, learn conflict resolution, and work together on projects, promoting social skills.

Staff often adapt activities and play experiences based on the interests and preferences of the children. Each child is encouraged to make their own choices.

Arrivals and Departures

The school is fully committed to the safety and security of all the children in its Breakfast club; therefore, several procedures are in place for when children arrive at a breakfast.

Breakfast Club:

Parents to accompany children and drop their child off at the breakfast club door.

Attendance is recorded in the breakfast club's register; the parents of any pupil who was booked to attend, and is not present when the register is called, are contacted immediately.

A member of school staff will escort pupils from the breakfast club to their respective classes.

How to Book

Advance bookings for sessions is advised if you need regular slots as some sessions might become full. We do accept ad hoc bookings if space allows, but can not guarantee availability.

Fees:

Fees are charged per session regardless of drop off or pick up time due to staff costs and ratios. Fees for Breakfast club are due at the time of booking. Fees for ad hoc sessions are payable on the day.

Refunds are only offered where a minimum of 24 hours notice has been given. For Monday cancellations, notice must be received before 6pm on the preceding Friday.

Registration Form and Bookings:

All bookings for wraparound care sessions must be made on Eduspot - School Money and payment completed at the time of booking. In exceptional circumstances adhoc bookings can be made via the school office.

Although we have most of these details on our system it is essential that we have up-to-date information, which might differ from normal school hours details.

Please contact the office if you require a booking form or any further information.

016920630470 or office-horning@aimfederation.org

TAX FREE CHILDCARE

If you're a working parent or carer, you can get up to £500 every three months (up to £2,000 a year per child) to help with the costs of childcare. If your child has a disability, you can get up to £1,000 every three months (up to £4,000 a year per child).

You can use it to pay for childcare including:

- Breakfast and after school clubs (wraparound provision), play schemes, and holiday clubs, childminders, nurseries and pre-schools

Check with your school/provider to see if they're signed up!

How Tax-Free childcare works

You set up an online childcare account for your child. For every £8 you pay into this account, the government will pay in £2, up to a maximum of £2,000 a year (or £4,000 if your child has a disability). You can then use the money to pay your childcare provider. You need to reconfirm your eligibility for Tax-Free childcare every three months. You'll get a text reminder and it's easy to do through your online childcare account.

Am I eligible?

To get Tax-Free childcare, you need to be working at least 16 hours a week, earning at least the National Minimum Wage or National Living Wage. This includes being: self-employed, on maternity or parental leave, on sick leave or annual leave. Your child is eligible until the September after their 11th birthday, or until their 17th birthday if they have a disability.

Each parent or carer can earn up to £100,000 per year and still be eligible for Tax-Free childcare. Your eligibility doesn't depend on how much tax you pay, so it won't affect your income tax liability or any other tax, like VAT.

Want to find out more?

Visit www.childcarechoices.gov.uk

POLICES AND PROCEDURES

At our setting, we are committed to providing a safe, nurturing, and enjoyable experience for every child. To ensure the highest quality of care, we have a range of policies and procedures in place. These policies guide our staff and management in delivering the best possible service, and they are regularly reviewed to keep them up to date.

You can view all of our policies and procedures on our website or request a copy from the setting. Included in this prospectus, you will find our Information Sharing Policy, Safeguarding & Child Protection Statement, and Fees & Payments Policy.

Our key policies include:

- Missing Child Procedure
- Uncollected Child Procedure
- Fees and Payment Policy
- Safeguarding Children and Child Protection
- Information Sharing Policy

These policies help us ensure that every child's time with us is safe, enjoyable and beneficial, while also offering parents and carers peace of mind.

If you have any questions or would like to learn more about any of our policies, please don't hesitate to get in touch.